



Calvary Baptist Church Academy

407 Marley Station Road

Glen Burnie, MD 21060

410-768-5306 ♦ FAX 410-768-8260

www.cbcaKnights.org

June 24, 2020

Dear Parents:

Plans are well underway for an exciting and educational 2020-2021 school year at Calvary Baptist Church Academy, and we are so glad that you have chosen to partner with us in the education of your children. As a Christian school, our foundation is the Word of God which tells us, "All Scripture is given by inspiration of God and is profitable for doctrine, for reproof, for correction, for instruction in righteousness." Truly, from K3 through 12th grade, our teachers strive to encourage and motivate students academically, socially and spiritually.

Enclosed you will find important information to help you to prepare for the upcoming school year. At this point we anticipate opening for in-person classes on schedule in the fall. We will update and clarify our specific plans and procedures in early August.

Please note that the materials fee is due **July 5** and that tuition begins in August. If you have not signed up for the FACTS payment system, please do so today. Also, I encourage you to take advantage of the Incentive Program which rewards families for recommending new students who enroll.

I am looking forward to seeing what God will do in and through our students, parents and staff. Have a blessed summer.

Sincerely in Christ,

Mr. George Kirychuk
Administrator

Back to School



First Day of School

K3/K4 - Monday, August 24

K5-12th - Monday, August 31

Doors open at 7:50 A.M. for K5-12th

grades and at 7:55 A.M. for preschool (K3-K4).

Normal school day hours are **8:00 A.M. - 3:00 P.M. for**

K5-12th grades and 8:10-3:00 for K3-K4.

Students in K3-12th grade should report to their classrooms on the first day of school.



Mark Your Calendar

July 5th – book fee due (paid at CBCA)

August 5th – 1st monthly tuition payment due for K5-12th grades (paid through FACTS)

August 20th – K3-K4 Parent Orientation (6:30 P.M.)

August 21st – 1st weekly tuition payment due for K3-K4 (paid through FACTS)

August 24th – K3-K4 First Day of School

August 25th – K5-3rd Parent Orientation (6:30 P.M.)

August 27th – 4th-12th Parent Orientation (6:30 P.M.)

August 31st – K5-12th Grade First Day of School

Cots

All full-day students in K3 and K4 must have a cot for naptime. These cots **must** be purchased from the school. The cost of a new cot is \$60. **Cots must be purchased before the start of the school year.**

Supplies

Enclosed is a list of supplies needed for each student, organized by grade. Please note that some of the items will be provided by CBCA.



Materials Fee

The materials fee is due **July 5th** and should be paid to the office. If you have yet to submit your materials fee, please do so as soon as possible so your student can

receive books. The materials fee and cot fee (preschool only) are made directly to the elementary office (Mrs. Wunderlich). Students will receive their books the first day of school.

This year's Materials Fees are as follows:

K3 & K4	\$110
K5	\$340
1 st -12 th	\$430

Tuition Payments



Tuition payments for K3-K4 will be paid each Friday beginning August 21st.

Tuition payments for K5-12th grades will be paid the 5th of each month from August through May.

All tuition payments must be paid through FACTS Management Company.

The only exceptions are those who pay in advance – either one payment in full by August 5 for the entire school year or 2 semester payments (one by August 5 and one by January 5). Please see the Financial Policies for details. New families must sign up for FACTS by July 20, 2020. Instructions for signing up are enclosed.

Morning/Extended Care Hours

Morning Care hours are 6:30-8:00 A.M. Extended Care hours are now 3:00-5:30 P.M. Please make a note of this change.

SchoolCast

SchoolCast is our notification system. Please keep the offices notified of any updates to contact information throughout the school year so you don't miss any notifications.

School Website



www.cbca.knights.org

Our website includes links to the FACTS payment system, Dennis Uniforms, Fine Arts information, the school calendars, sports schedules, and much more.

Student Handbook

The Student Handbook will be available on our school website and will explain our school policies and procedures.



Parent Orientation

Parent Orientation is an extremely important meeting. We will discuss the policies of the school, explain pickup and drop-off procedures, and introduce the staff to you. All parents need to be at this meeting **on August 20th at 6:30 P.M. for K3-K4, August 25th at 6:30 P.M. for K5-3rd grade, or August 27th at 6:30 P.M. for 4th-12th grade.** Parents of students in K3-K4 should bring their cots and other school supplies with them on this night. All grades will meet in the church auditorium and then will be dismissed to individual classrooms.

Immunizations

Enclosed is the latest Immunization Requirements by Age and Grade Level for the 2020-2021 school year. This summary was designed to help you review your child's immunization records for compliance with Maryland State Immunization Regulations. Please note the additional immunization requirement for those going into K5-5th grades and 7th-12th grades this year. Proof of this immunization must be provided to the office before the first day of school.



Dress Code

The Academy requires students in K5-12th grade to wear uniforms purchased from Dennis Uniforms (link on our website) that have the CBCA logo. Please be aware that if you buy clothes from other sources, they will not be acceptable.



Students in grades K3-K4 have the option to wear uniforms or follow our dress code policy that stresses modesty and godliness.

(See enclosed K3-K4 dress standards.)

Fleeces, hoodies, and sweatshirts may not be worn in the classroom. If your child is out of dress code in any way, he/she may be sent to the office to contact you. For students in 2nd-12th grades, athletic shoes may be worn for P.E. only. If you are unsure about any shoes, please bring them in for approval.

Girls Dress Reminders

Girls' uniform skirts must touch the floor when kneeling in an upright position. Girls in K5-5th grades wear the uniform



jumper. Girls in 6th grade may wear either the jumper or the skirt. Girls in the 7th-12th grades wear the uniform skirt.

No shoes with open toes or slip-on shoes without a back will be permitted. The purpose of these guidelines is for the shoe to be secure to the foot. Hair must be one **natural** color. Girls may wear a modest amount of jewelry but should not go to extremes. Due to safety reasons, elementary girls are allowed to wear only small earrings. Body piercings other than earrings are prohibited.

Boys Dress Reminders

Boys must have a regular haircut - this means their hair is tapered on both sides and in the back. Hair may not touch the collar or top of the ears. No distinctive lines, mohawks, braids, etc. will be allowed. Hair must be blended evenly and be one natural color. Boys must wear a casual dress shoe. Shoes such as work boots, hiking boots, and black athletic shoes are not acceptable.



While many pants look similar to our uniform, only items purchased from Dennis Uniforms are acceptable.

P.E./Activity Uniform

All students must own a P.E./Activity Uniform, which consists of a Calvary T-Shirt and a pair of blue shorts or athletic pants. Students who do not have P.E. as a class must still have an activity uniform. When we attend picnics, overnight outings, and have certain field events, students are required to wear their P.E./activity uniform in order to participate. This uniform must be worn on P.E. days in order to participate in class. The fee for the P.E. uniform is \$12 for the T-shirt and \$14 for the shorts and may be paid at the elementary office.



Sports Corner

In order to try out, anyone in grades 6-12 who is interested in participating in a sport must have a physical before that sport season begins. A physical form is included in this packet or can be printed off the athletic tab on the school website.



For specific practice times and locations, please check the calendar on our school website.

FACTS Management Company – Tuition Payments

1. You may enroll in FACTS online to pay by savings account, checking account, or credit card by going to the FACTS Management link on our school website – www.cbca.knights.org and following the steps to enroll.



2. If you were registered with FACTS last year, you do not have to reregister unless your banking information has changed.
3. **The FACTS enrollment must be completed no later than July 20, 2020.**
4. The payments for K3-K4 are every Friday beginning August 21, 2020 and continuing until 40 payments are made for the 40 week program or until 50 payments are made for the 50 week program. **If you plan to have your child attend Summer Session 2020, choose the 50 week option; if you do not plan to have your child attend Summer Session 2020, choose the 40 week option. You must make this decision when you enroll in FACTS, not later in the school year. Do not choose a monthly option for preschool.**

The “Peace of Mind” insurance fee and the FACTS enrollment fee will be separately billed by FACTS. *Do not pay CBCA for these fees!*

5. The payment date for K5-12th grades is the 5th of each month. Though FACTS can process a payment on the 20th, CBCA does not permit it. The 10 monthly payments begin in August 2020 and go through May 2021. **Do not choose a weekly option for K5-12th grade.**

The “Peace of Mind” insurance fee and the FACTS enrollment fee will be separately billed by FACTS. *Do not pay CBCA for these fees!*

6. If you have any questions about the FACTS Company, please contact them at **866-441-4637** or visit their website: www.factsmgt.com. For questions about the day-to-day operations of your FACTS program after the school year has started, please call Mrs. Wunderlich in the CBCA Elementary Office at **410-768-5306**.